



## **King County**

### **Department of Community and Human Services**

Jackie MacLean, Director

401 Fifth Avenue, Suite 500  
Seattle, WA 98104

**(206) 263-9100** Fax (206) 296-5260  
TTY Relay 711

### **Regional Human Services Levy Oversight Board (RHSLOB) Meeting Summary May 25, 2011, 2-4 p.m. Beacon Hill Library 2821 Beacon Ave. S - Seattle**

#### **Call to Order**

The meeting was called to order by Co-Chair Brasch at 2:05 p.m.

#### **Roll Call**

**Board Members Present:** Kathy Brasch, Dorry Elias-Garcia, Kathy Hadaller, Loran Lichty, Edith Loyer Nelson, David Ramsay, Kate Slaminko

**Board Members Excused/Absent:** Donald Moreland

**County Staff Present:** Debora Gay, Department of Community and Human Services (DCHS); Laird Heia, DCHS; Marcy Kubbs, DCHS; Anna Markee, DCHS

**Guests:** Oren Hadaller, Doug Hoople

#### **Review of Meeting Summary**

The March 16, 2011 RHSLOB meeting summary was approved as written.

#### **Call to Order/Roll Call/Introductions**

Kathy welcomed everyone to the meeting. Dorry thanked members for changing the board's meeting time to make it easier for her to attend.

#### **Levy Renewal**

Anna Markee, Special Projects Manager reported an ordinance to place the levy renewal measure on the August 16, 2011 ballot was passed by King County's Regional Policy Committee and Budget and Fiscal Management Committee before moving on to the full Council where it passed unanimously. Under the ordinance, the next Levy would maintain a 50/50 split in funding between veterans and human services. The cost per average household is expected to be about \$17 a year. Copies of the legislation were provided.

Anna distributed an updated one page summary of the Levy that includes a current list of accomplishments. She reported the Housing Development Consortium has offered staff to manage the Levy renewal campaign.

### **Educational Survey**

Anna reported that in February 2011 a public survey was conducted to assess voter support for the renewal of the levy. A total of 450 voters were interviewed and the results were shared with the County Executive to assist him in planning the renewal of the Levy. The data indicated there is strong support for continuing the Veterans and Human Services Levy.

### **Board of Ethics/Board member role**

Debora reminded board members that when they are representing themselves as board members they are considered King County employees and are governed by the same guidelines as staff. As an employee, board members may educate citizens about the Levy but not state a position on the renewal measure. If acting as a private citizen however, they can take part in the political process. To assist in the clarification of roles, Debora reviewed Board of Ethics Advisory Opinion 98-06-1158, Health and Human Services/Campaign Activities. Board members reviewed a list of Levy accomplishments they may want to share with the public when educating them about the Levy.

### **SIP Planning Committee**

A committee has been convened to begin developing the framework for the next Service Improvement Plan (SIP). The committee includes representatives of the Council, the Executive, DCHS staff and the chairs of the RHSLOB and Veterans Citizen Levy Oversight Board. Loran and Kathy B. are the RHSLOB's representatives on the committee and board members are encouraged to provide their input to them to take forward to the committee. Debora reminded board members there will be few if any funds available to invest in new programming if the levy is renewed, so it would be unlikely for example, that a new youth strategy would be included. It is more likely that an existing activity would be revised to expand its scope of services.

Information on the Equity and Social Justice Initiative and the Countywide Strategic Plan that will help guide the SIP's development was shared with the board.

### **Public Records Training**

In December 2010, the King County Council passed Ordinance 16997 which requires that all of King County's boards and commission members be trained in records retention and the Washington State Public Records Act. To comply with the ordinance Levy staff reviewed with RHSLOB members the Public Records Act RCW42.56 provided by the King County Public Records Office.

Board members asked if they were required to keep paper copies of meeting materials to comply with the Public Records Act. *Staff Update: Per the public records office, board members may keep paper copies but are not required to do so. They can be destroyed when they are no longer needed or useful. Any existing meeting materials included in a public information request that contain a member's personal notes would need to be submitted.*

### **Chair's Report**

None to report.

### **Staff Report**

- Marcy reminded board members of their prior agreement to transfer any unspent one-time Levy funds to housing capital. The board reaffirmed their commitment to this policy.
- The first bi-annual report has been submitted to Council. Copies of the report were distributed to board members.
- The 2010 Annual Report has been submitted to the Executive's office for review. Levy staff will post the report on the Levy website once it is submitted to Council on June 1. Hard copies of the report are expected to be available by the end of June.
- Closeout plans from Levy program managers are due mid-June. The board will be asked to help review these plans.

#### **Old Business**

None to report.

#### **New Business**

- Edie reported the North Urban Human Services Alliance (NUHSA) recently endorsed the renewal of the Levy. Loran inquired if a list of organizations endorsing its renewal could be posted on the Levy website.
- Edie recently attended a conference on youth. The keynote address focused on the importance of providers caring for themselves while working with children and impoverished families. She attended a session on the YouthCare program in Seattle and was impressed by the program's continuum of care that includes outreach, basic services, emergency shelter, housing, counseling, education, and employment training to increase the self-sufficiency of homeless youth.

#### **Petitions/Communications (Public Comment)**

Loran is going to Mexico with his church youth group to build houses with Youth With a Mission (YWAM). He will be taking 35 young people who will help build two houses for impoverished families over the weekend.

#### **Adjournment**

The meeting was adjourned at 4:00 p.m.